

FROM CLASSROOM TO THE FIELD: ADVANCED SOIL HEALTH TRAINING STIPEND REQUESTS

Eligibility

Congratulations! As a Practical Soil Health Specialist Trainee, you are eligible to receive a stipend of up to \$300, on a reimbursement basis, to support your soil health related educational event. Stipends can be used to fund presentations, workshops, field days, tours, demonstrations and on-farm technical assistance.

Stipend Request

Beneficiaries will be required to complete a request form prior to their event outlining the activity, expected attendance, what the stipend will be used for and a cost estimate. The Request Form is available on the second page of this document.

Reimbursement

After the event has occurred, beneficiaries are to submit a Stipend Reimbursement Request Form and include information such as the name, date, location of activity, final attendance, copy of the activity's agenda when relevant, and photographs. Itemized expenses with receipts are also required. Funds must be spent prior to January 31, 2021.

Suggested Activities

Stipends may be used for, but not necessarily limited to the following: speaker expenses, demonstration materials, transportation for tours, meeting room expenses, portable rest rooms, field analyses/assessments, printing costs for hand-outs/resources, agendas, signage materials, and digging of soil pits.

Tracking Progress

Please remember to track your events or technical assistance with the "SARE AFT Outreach and TA Tracking" tool. To complete the tracking tool you will need information such as type of event or assistance, number of farmers/service providers attending, types of farms, acres farmed, and if the farmer conducts a soil health assessment, develops a soil health plan, and/or implements a soil health practice.

Submission of Forms

Both the Stipend Request Form and the Reimbursement Request Form should be submitted to:

Aaron Ristow

New York State Agricultural Stewardship Program Manager

aristow@farmland.org

(607) 745-7165

All forms and tracking tools, in addition to a recorded webinar explaining them are available at:

<https://soilhealth.cals.cornell.edu/workshops/american-farmland-trust/>

Any questions should also be directed towards Aaron Ristow at the above information.



PRACTICAL SOIL HEALTH SPECIALIST STIPEND REQUEST FORM

Specialist's Name:

Address:

Contact Number:

Contact Email:

Check one:

I have enclosed a signed IRS W-9 Taxpayer Identification form.

A signed IRS W-9 Taxpayer Identification form is already on file with American Farmland Trust

Activity Type*:

Activity Name:

Activity Date:

Activity Location:

Expected Attendance:

Brief Description of Event:

Brief description of how the funds will be used:

Please submit the completed form to:

Aaron Ristow

New York State Agricultural Stewardship Program Manager

aristow@farmland.org

** Workshop/field day, Meeting, Presentation/Demonstration, Farm Tour, Webinar, Podcast, Video, Fact Sheet or Technical Resource, Article, Other*