

Guided Notes: Record Keeping

- The question we don't ever want to ask ourselves is _____.
- Balance _____ accounts
- Keep track and _____ bills
- Prepare for _____.
- Use information to _____ business decisions

5 easy steps

- 1- _____
- 2- Transaction
- 3- _____
- 4- _____
- 5- Analyze

What system or methods are available?

- Hand
- _____
- _____
- What do you want to do with these _____?
- If you aren't going to use them why _____ time.
- _____ cost of production
- Two critical times to count females Jan 1 and _____ turn out.
- Trend analysis shows multiple _____.
- Plan _____ Plan

