

- Evaluation Package

This evaluation package contains three components:

1. the intern and host farm learning contract
2. the mid-term intern and farmer evaluation (to be shared with each other)
3. the final intern and farmer evaluation (to be kept confidential, unless you agree to share)

Please sit down together and fill out part I within the first two weeks of the intern's arrival. Keep a copy for your records, and submit a copy to Shannon Hayes (1314 West Fulton Road, Warnerville, NY 12187).

Please arrange for a mid-term meeting where you will share with each other your responses to part II. Post-mark a copy to Shannon no later than July 7<sup>th</sup>.

Please complete your final evaluations, part III, **separately**, and mail them to me. Copies of these sheets should be post-marked to Shannon no later than August 20<sup>th</sup>.

Interns will gather for a confidential oral evaluation meeting with Shannon on Monday, August 14<sup>th</sup>, from 6-8pm. Farmers will gather for their oral evaluation meeting on Monday, September 11<sup>th</sup>. ***Be sure to mark your calendars.***

Good luck with your season!!!