**Day 1: Wednesday, March 26**

**Introductions**

1. **EQIP Program Overview (45 minutes)**
	1. NRCS – what/why?
	2. EQIP – why?
	3. Overview of Farm Bill funding and how it is allocated nationally, statewide and to LWG’s
		1. National/state/local priorities (NRCS Resource Concerns)
	4. Local working groups – who, what, where, what it takes to participate EQIP application process – ranking, approval, payment
		1. provide folks with a copy of the current application
	5. Types of projects funded by EQIP
		1. Forestry
		2. CAPs
2. **TSP Overview (30-45 minutes)**
	1. Why TSP’s and what are they?
	2. Funding for TSP’s
		1. May be a big item of interest
		2. TSP
3. **Conservation Activity Plans (1.5-2 hours)**
	1. 2014 funding – how much NRCS paying per acreage
		1. TechReg
	2. Washington State Integrated Forest Management Plan
	3. WA CAP Criteria
	4. Job Sheets
	5. Bio Tech Note 14
	6. Copy of completed CAP
	7. NRCS review/approval process
4. **EQIP Projects (1.5-2 hours)**
	1. Types of forestry projects funded by EQIP
	2. Role of the TSP
		1. Design/Implementation/Check-out
	3. Job Sheets
	4. Reimbursement rates for EQIP projects
		1. TechReg
	5. Tracking EQIP projects (spreadsheet)
	6. Tips for consulting with landowners
		1. Annual TSP assistance requested – not always guaranteed
5. **EQIP Resources (1 hour)**
	1. Web Soil Survey
	2. EFOTG
		1. Tech Notes
		2. Job sheets
	3. Handouts/references
		1. National Planning Procedures Handbook – Title 180 - Part 600
		2. CAP Planner’s Guide
		3. National Forestry Handbook
		4. NRCS Quality Criteria
		5. Fliers for EQIP

**Wrap up & instructions for Thursday**

**Day 2: Thursday, March 27th**

* 1. **Registration**
	2. E-Authentication
	3. Registering as a TSP
		1. Eligibility requirements
		2. TechReg Profiles Part 1 & 2 (need E-authentication in advance)
		3. AgLearn
			1. Course #1: Conservation Planning Modules 1‐5
			2. Course #2: TSP Orientation
			3. Annual trainings (e.g. information security awareness training)
	4. Certification renewal (every 3 years)